

Training Booking Form

Please indicate which session you would like to attend and the date:

You will be sent a full session outline, a confirmation of your booking and an invoice within 10 days of us receiving this form.

LEARNER DETAILS

First Names	Date of birth
Surname	

ORGANISATION NAME & ADDRESS CONTACT DETAILS

Org Name Address	Work Tel
Town	
District	Email
Postcode	Mobile

SUPPORT WITH YOUR LEARNING AND OTHER NEEDS:

Please give details of any support that you may require to enable you to fully participate in learning, i.e hearing loop, large print handouts, coloured paper, wheelchair access:

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If your course includes lunch please give details of any specific dietary requirements you have:

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Cancellation Policy

Participants who cancel within 14 days of the session date, or who do not turn up on the day will be charged the full cost, less any accreditation costs. If the place can be reallocated, we will refund in full.

Signature of person authorising this purchase

Print name..... Position in organisation.....

Please post this form to: Cornwall Centre for Volunteers Training, Freepost RLZU-CXJY-KHTA, Heron House, Newham Road, TRURO, TR1 2DP

Please note that whilst we do our best to accommodate all reasonable requests, filling in this booking form does not automatically guarantee a place on a course.